



# **BARNFIELDS EXTRA**

## **BEFORE AND AFTER SCHOOL CLUB**

### **Equipment Policy**

Barnfields Extra provides the children with furniture, equipment, toys and resources that meet the teaching and learning needs appropriate to their age, as well as their social, physical, emotional, educational, spiritual and cultural needs and development.

#### **Implementation of the policy in Barnfields Extra:**

##### **The Board of Barnfields Extra must ensure that:**

- New members of staff, including students and volunteers, receive copies of the equipment policy or manual, and that this is discussed with them during their induction meeting.

#### **Toys**

- All our toys meet the appropriate safety standards and regulations.
- All our toys are appropriate for the children's age and stage of development.
- All our toys are clean and well maintained.
- Toys are clearly labelled and stored in a safe and tidy way.
- Toys are made accessible to the children so that they are able to make free choices and work or play independently.
- We choose resources, such as books and toys, which promote positive images of all races, cultures, social backgrounds and abilities.
- We encourage boys and girls to play with all toys and discourage any types of play which promote gender stereotypes.
- We offer toys that provide sensory experiences to help language development.
- We supply toys that offer emotional comfort and support.
- We provide enough toys to give children a varied and stimulating range of resources, promoting imagination, fun and flexibility, and encouraging open-ended activities.

## **Furniture**

- We provide enough furniture to create a comfortable and relaxed environment for all the children.
- All new furniture that we purchase takes into account the age, size, height, physical ability and disability of all the children.
- Furniture is kept clean and well maintained and meets all the safety standards.
- All furniture that is not in use is stored safely, not stacked in any way that puts children or staff at risk.
- Furniture never creates an obstruction to emergency exits.

## **Other resources**

- Tools and equipment such as scissors and staplers are stored and labelled and children are taught how to handle them correctly and safely.
- Children are encouraged to collect and save clean and safe recycled household and natural materials to use again.
- Recycled resources are clearly labelled and stored appropriately.