



# **BARNFIELDS EXTRA**

## **BEFORE AND AFTER SCHOOL CLUB**

### **Nappy changing procedure**

- Make sure the changing area is clean and all necessary items are to hand so the child is never left unattended.
- A paper towel should be placed onto the mat.
- Gloves and aprons must be worn.
- Baby wipes for sensitive skin should be used unless otherwise advised by parents.
- When each nappy change is complete, nappy, paper towel, soiled tissues and gloves etc., should be disposed of in the designated pedal bin after each change. (Gloves should be removed carefully to avoid contaminating yourself and clothes).
- The whole area and changing mat should be cleaned with antibacterial spray and dried with a paper towel. If there is a spillage anti-bacterial spray should be used.
- All soiled clothes should be 'double bagged', labelled with the child's name and stored for collection.
- Hands must be washed after each child is changed and a clean apron and gloves put on.
- Children should also wash their hands thoroughly after being changed
- Children's dignity will be respected at all times.