

Barnfields Primary School

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Headteacher: Mr G K Ball BA (Hons) QTS

Images and Videos Parental Consent Form

We are proud of the many achievements of our pupils at Barnfields Primary School and there are many activities and events that our pupils are involved in. You will have seen that we often use photographs of pupils on our website, on social media (Twitter) and in our school prospectus. We also publish photographs of our pupils in our Barnfields' Bulletin.

This form explains the reasons why and how Barnfields Primary School may use images and videos of your child. Please read the form thoroughly and outline your agreement as appropriate.

Why do we need your consent?

Barnfields Primary School requests the consent of parents whilst their child attends this school to use images and videos of their child for a variety of different purposes.

Without your consent, the school will not use images and videos of your child. Similarly, if there are only certain conditions under which you would like images and videos of your child to be used, the school will abide by the conditions you outline in this form.

Why do we use images and videos of your child?

Barnfields Primary School uses images and videos of pupils as part of school displays to celebrate school life and pupils' achievements; to promote the school on social media and on the school's website; and for other publicity purposes in printed publications, such as newspapers.

Where the school uses images of individual pupils, the name of the pupil **will not** be disclosed. Where an individual pupil is named in a written publication, a photograph of the pupil **will not** be used to accompany the text.

If, for example, a pupil has won an award and their parent would like their name to be published alongside their image, **they are able to give permission for this.**

Barnfields Primary School may take images or videos of individual pupils and groups of pupils to use on social media, the school website, in school prospectuses and other printed publications, such as a newsletter.

As part of our curriculum, we may take photographs of pupils to record their learning and progress. These may be used as evidence in pupil books, which are sent home at the end of each academic year. These photographs may be taken individually, in groups or with other pupils. Photographs of individuals, groups or classes may appear in these records; therefore, images of your child and other children may be incorporated into these.



Who else uses images and videos of your child?

It is common that the school is visited by local media and press, who take images or videos of school events, such as sports days. Pupils will appear in these images and videos, and these may be published in local or national newspapers, or on approved websites. The following organisations may use images and videos of your children:

- Local Newspaper
- Sporting Events
- PTFA Events

Where any organisations other than those above intend to use images or videos of your child, **additional consent** will be sought before any image or video is used.

What are the conditions of use?

- This consent form is valid for the time your child spends at Barnfields Primary School.
- Consent will cease on leaving the school.
- It is the responsibility of parents to inform the school, in writing, if consent needs to be withdrawn or amended.
- The school will not use the personal details or full names of any pupil in an image or video, on our website, in our school prospectuses or any other printed publications.
- The school will not include personal emails or postal addresses, telephone or fax numbers on images or videos on our website, in our school prospectuses or any other printed publications.
- The school may use pictures of pupils and teachers that have been drawn by pupils.
- The school may use work created by pupils.
- The school may use group or class images or videos with general labels, e.g. 'sports day'.
- The school will only use images and videos of pupils who are suitably dressed, i.e. it would not be suitable to display an image of a pupil in swimwear.
- The school will take individual and class images of your child which are available to purchase annually.

Providing your consent

Please read the following conditions thoroughly and provide your consent as appropriate by ticking either 'Yes' or 'No' for each criteria. The school will **only** publish images and videos of your child for the conditions that you provide consent for.

Refreshing your Consent

This form is valid for the entire time your child is at Barnfields Primary School. Reminders for parents to update preferences will be placed onto the school newsletter annually. Consent will also be refreshed where any changes to circumstances occur – this can include, but is not limited to, the following:

- New requirements for consent, e.g. an additional social media account will be used to share pupil images and videos.
- Changes to a pupil's circumstances, e.g. safeguarding requirements mean a pupil's image cannot be used.
- Changes to parental consent, e.g. amending the provisions for which consent has been provided for.



- Where you would like to amend the provisions for which consent has been provided, you must submit your request in writing to the Headteacher. A new form will be supplied for you to amend your consent accordingly and provide a signature.

Withdrawing Your Consent

Parents have the right to withdraw their consent at any time. Withdrawing your consent will not affect any images or videos that have been shared prior to withdrawal. If you would like to withdraw your consent, you must submit your request in writing to the Headteacher.



PLEASE COMPLETE, SIGN AND RETURN THIS PAGE TO THE SCHOOL

Images and Videos Parental Consent Form

Name of pupil:		
Year:		
I provide consent to:	Yes	No
Using images of my child in pupil books/journals to record learning and progress (individually and in groups)		
Using images of my child on the school website.		
Using videos of my child on the school website.		
Using images of my child on social media, including the following: <ul style="list-style-type: none">• Twitter		
Using videos of my child on social media, including the following: <ul style="list-style-type: none">• Twitter		
The local media using images of my child to publicise school events and activities (only including the organisations outlined above).		
The local media using videos of my child to publicise school events and activities (only including the organisations outlined above).		
Using images of my child in marketing material, e.g. the school brochure and prospectus.		

Declaration

I, _____ (name of parent), understand:

- Why my consent is required.
- The reasons why Barnfields Primary School uses images and videos of my child.
- Which other organisations may use images and videos of my child.
- The conditions under which the school uses images and videos of my child.
- I have provided my consent above as appropriate, and the school will use images and videos of my child in line with my requirements.
- Consent is refreshed on request.
- I will be required to re-provide consent where any circumstances change.
- I can amend or withdraw my consent at any time and must do so in writing to the headteacher.

Signed:	Date:
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